

**Alabama Child Death Review System
State Team Meeting Minutes
Birmingham, AL
July 12, 2012**

State Team Members Present:

Scott Belton
Corporal Marc Boyd (Proxy-Colonel Hugh McCall)
Aretha Bracy (Proxy-Representative Jim McClendon)
Dr. Robert Brissie
Richard Burleson (Proxy-Dr. Don Williamson)
Dr. Bill King
Dr. Kathy Monroe

Guests/Staff Present:

Johnny Long
Theresa Wilson

Call to Order

On July 12, 2012, at approximately 1:00 PM at the Wynfrey Hotel in Birmingham, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

Welcome of Members and Guests

Mr. Burleson welcomed everyone and introductions were made by those in attendance.

Old Business

Approval of Past Minutes

The minutes for the January 19, 2012 and October 10, 2011 meetings, and May 17, 2012 conference call could not be approved because a quorum was not present.

State Team Membership Update

Mr. Burleson reported there was no word on the Governor's appointment vacancies and he encouraged state team members where possible to provide any assistance to the current Administration regarding re-appointments.

Case Status Update

Ms. Bracy reported on the Case Status Report and Team Performance with a completion rate for 2008 of 81% and 2009 is 62%. The Annual Report for completed data for 2008 and 2009 plans are underway and production is anticipated by late fall.

Draft Recommendations

The draft recommendations' edits from the May conference call meeting were discussed. Mr. Burleson will submit the recommendations to the state team members electronically, and if agreed, proceed with an electronic vote for approval.

New Business

Future Meeting Date

- Thursday, October 18, 2012 – AIDT, Montgomery, 1:00 pm

Open Discussion

Mr. Burleson reported that the Injury Prevention staff was performing undercover potential ATV purchases from businesses in the area. The goal is to determine if businesses are selling age appropriate ATVs and providing safety information to their customers. Mr. Burleson has invited the Injury Prevention staff to give updates of their findings at the October 18, 2012 State Team meeting.

Executive Session (if necessary)

An executive session was not called during this meeting.

Adjourn

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.